

Hooe Parish Council Agenda

Telephone: 07548 528754
Email: Clerk@Hooe-pc.gov.uk
Date: 1st December 2022

1 Thorne Farm Cottages
Ninfield Road
Bexhill on Sea
East Sussex
TN39 5JP

I hereby give notice that all Councillors are summoned to attend the next Full Parish Council meeting on Wednesday 7th December 2022 at 7pm at the Village Hall when it is proposed to transact the business stated below.

Signed: Jane Warrener, Clerk & RFO

Business To Be Transacted

1. **The chairman welcome to members of the public**
2. **To receive apologies and reasons for absence** in accordance with the Local Government Act 1972 S85 (3)
3. **Disclosure of Interests**
Interests in accordance with the Localism Act 2011 and the Parish Council code of conduct.
To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests or dispensation as a result. Any changes to register of interests should be notified to the clerk.
4. **Minutes of the Previous Meetings** to be agreed and signed as a true record.
To approve and sign the minutes of the full council meeting held on Monday 24th October 2022 as a true record.
To Receive Questions from the Members of the Public
Please note: only matters may be raised for public discussion that are listed on the agenda. Any other questions should be put in writing to the clerk who will respond on behalf of the parish council within seven days. Written questions may be sent to the clerk in advance of a council meeting to be read out subject to the matter being listed on the agenda.
5. **To receive reports from:**
 - a. County Councillor
 - b. District Councillors
 - c. Saint Oswald's Church
6. **To receive the Chairman's report**
Matters for Consideration and Resolution
7. **To receive a report on the allotments and agree any actions required and to:**
 - a. Receive quotes to replace and repair the fencing around the allotments
8. **To receive quotes for replacement existing gates, install new pedestrian gate and fencing at the Mill Lane end entrance to the recreation grounds**
9. **To received quotes to replace a section of fencing alongside the millennium woods and erect a wooden pedestrian gate for public access**
10. **To adopt the policies listed below for approval:**
 - a. Model Councillor and Officer Protocol (Civility & Respect)
 - b. Privacy Notice
 - c. Freedom of Information

- d. Data Protection
 - e. Retention of Documents
 - f. Model Publication Scheme
11. To adopt the revised complaint procedure following revised guidance from the National Association of Local Councils
 12. To set up a Staffing Committee with membership made up of all councillors with full decision making powers and authority to determine the terms of reference.
 13. To discuss Hooe in Bloom and agree any actions required
 14. To consider a donation to St. Oswald's Church and agree any actions required
 15. To provide a written response to Wealden District Council on the planning applications received below:
 - a. WD/2022/3020/F - Yew Tree Cottages, Mill Lane, TN33 9HS, single storey side extension to create additional bedroom and en-suite
 - b. WD/2022/2096\F – Dewbys Barn, Denbigh Road, TN33 9EU, garage to habitable accommodation with associated internal and external alterations, including insertion of roof lights
 16. **Financial Matters for Consideration and Resolution**
 - a. To receive payments for approval
 - b. To receive the section 137 payments made to date for noting
 - c. To receive the bank reconciliations and finance reports for noting.
 17. **Matters to be brought forward for consideration to the next meeting**
 18. **The date of the next meeting is 16th January 2023**

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.